

**Meeting of the Board of Education  
Gilbert Community School District  
Monday, February 8, 2016  
6:00 p.m.  
District Office Conference Room**

<b>AGENDA</b>
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|-----------|---|------|
| <b>1.</b> | Roll Call   | 6:00 |
| <b>2.</b> | Approval of Agenda  |      |
| <b>3.</b> | Public Forum  |      |
|           | 3.01. Mark Vandenberg   |      |
| <b>4.</b> | <b><u>ORAL REPORTS</u></b>  | 6:05 |
|           | 4.01. 2015-16 District Priorities   |      |
|           | 4.02. Administrator Reports   |      |
|           | 4.03. Announcements/Celebrations  |      |
|           | 4.04. Board Reports   |      |
|           | 4.05. Bond Rating Information   |      |
| <b>5.</b> | <b><u>OLD BUSINESS</u></b>  | 6:45 |
|           | 5.01. Third Reading of Board Policy 401.7- Employee Travel Compensation with Possible Approval  |      |
|           | 5.02. Second Reading of Board Policies Series 700 with Possible Approval  |      |
| <b>6.</b> | <b><u>NEW BUSINESS</u></b>  |      |
|           | 6.01 2016-2017 At-Risk/Dropout Prevention Modified Supplemental Amount (MSA) Application  |      |
|           | 6.02 First Reading of Board Policies 507.2 – Administration of Medication to Students, 507.2E1 – Authorization Asthma or Airway Constricting Medication Self-Administration Consent Form, 507.2E2 – Parental Authorization and Release Form for the Administration of Prescription Medication to Students, 507.9 – Wellness Policy, 507.9E1 – Nutrition Education, 507.9E2 – Physical Activity/Education, 507.9E3 – Other School Based Activities to Promote Student Wellness, 507.9E4 – Nutrition Guidelines, 507.9E5 – Plan for Measuring Implementation and 804.5 – Stock Epinephrine Auto-Injector Supply |      |
|           | 6.03 Elementary Locker Bids   |      |
| <b>7.</b> | <b><u>CONSENT AGENDA</u></b>  | 7:15 |
|           | 7.01 Minutes of January 11, 2016  |      |
|           | 7.02 Bills  |      |
|           | 7.03 Financial Reports  |      |
|           | 7.04 Personnel  |      |
|           | 7.05 Open Enrollment  |      |
|           | 7.06 Fundraisers  |      |
| <b>8.</b> | <b>Calendar</b>   | 7:30 |
| <b>9.</b> | <b>Adjournment</b>  |      |

## **BOARD MEETING PROCEDURES AND GUIDELINES**

Welcome to a meeting of the Board of Education of the Gilbert Community School District, Gilbert, Iowa.

The purpose of this document is to inform you how the board of education is structured and how it operates.

Local control of public education is one of the cornerstones of a free society. The people exercise that control through their board of education. So that you can take a more active part in its deliberations and operations, this brochure will explain how you can bring matters of concern to the attention of the board.

The Gilbert Community School Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of each term, a board member wishing to continue their unsalaried service to the community must be re-elected to an additional four year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the second Tuesday in September.

**Current board members are:**

**Tyler Holck, President**  
**John Nelson, Vice-President**  
**Brian Anderson**  
**Sean Barber**  
**Kim Mosiman**

The superintendent of schools is appointed by the board of education and acts as its executive officer in administering their policies in the operation of the schools. He also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and his recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of instructional materials, and development of curriculum.

The board of education meets regularly on the second Monday of each month in the district conference room of the intermediate school building. Meetings are called at 6:00 p.m.

In accordance with the Iowa Code when it is necessary to hold a meeting other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the board of education follow an agenda prepared by the superintendent of schools. The agenda items constitute concerns of the superintendent, board of directors, staff members, and district patrons. Individuals who want to place an item on the agenda should contact the superintendent 7 days before the meeting. One of the first items on the agenda is the recognition of visitors and representatives who may wish to address the board. A visitor, who has been granted permission to speak, may make a statement, express their viewpoint or ask a question regarding matters related to the school system. Persons addressing the board are asked to limit remarks to 5 minutes or less.

Information considered of interest to the general public that is not confidential in nature will be available at the meeting.

One of the responsibilities of the board president is to conduct an orderly meeting in a professional manner. If comments are inappropriate or are not germane to the discussion, the president may take appropriate action.

Thank you for joining us. We appreciate your suggestions and concerns.

We look forward to your continued interest in and support of the Gilbert Community Schools.

## **The Board of Education**