

**Meeting of the Board of Education
Gilbert Community School District
Monday, November 14, 2016
6:00 p.m.
District Office Conference Room**

AGENDA

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| 1. | Roll Call | 6:00 |
| 2. | Approval of Agenda | |
| 3. | Public Forum – Mary Clark - 4 th Grade Teacher, Heather Currans – Preschool Teacher, and Deanna Haselhoff – 2 nd Grade Teacher would like address the board | |
| 4. | <u>ORAL REPORTS</u> | 6:15 |
| 4.01. | 2016-17 District Priorities | |
| 4.02. | Administrator Reports | |
| 4.03. | Announcements/Celebrations | |
| 4.04. | Certified Enrollment | |
| 4.05. | Board Reports | |
| 5. | <u>OLD BUSINESS</u> | 7:10 |
| 5.01. | Second Reading with Possible Action to Waive Third Reading and Approve Board Policy Updates 402.2 – Child Abuse Reporting, 501.16 – Homeless Children and Youth, 502.6 – Weapons, 503.1 – Student Conduct, 505.4 – Testing Program | |
| 5.02. | Consider 2016-17 District Priorities & Annual Goals | |
| 6. | <u>NEW BUSINESS</u> | 7:20 |
| 6.01. | Consider Board Resolution to set public hearing on the conveyance and lease of property (20’ x 35’) containing approximately 700 square feet at 103 Mathews Drive, Gilbert, Iowa on Monday, December 12, 2016 at 6:00 p.m. in the District Office Conference Room, 103 Mathews Drive, Gilbert, Iowa 50105 and direct the secretary to prepare, publish, and distribute the Notice of Hearing | |
| 6.02. | Request for 2016-17 Additional Allowable Growth for Increase in Enrollment - \$225,412.20, Open Enrollment Out not in Fall 2015 - \$67,683.00, and Limited English Proficient - \$5,800.08 | |
| 6.03. | First Reading of Amended and New Board Policies Series 600, 705.1 – Purchasing –Bidding, And 705.4 – Business Operations Disaster Recovery Plan | |
| 6.04. | Discuss Recording Board Meetings | |
| 6.05. | Consider Transferring and Closing the Activity Fund Accounts GESS (PTO) and Business Club and Move Balances to the General Fund per District Audit Comments | |
| 6.06. | Consider Closing the following Activity Fund Accounts (Adult Education, Alumni, and Class 2016) and Transfer the Balances to the High School Student Activity Account per District Audit Comments | |
| 6.07. | Discuss Evaluation Tool for Superintendent Regarding Strategic Leadership and Communication | |
| 7. | <u>CONSENT AGENDA</u> | 7:50 |
| 7.01. | Minutes of October 10, 2016 | |
| 7.02. | Bills | |
| 7.03. | Financial Reports | |
| 7.04. | Preliminary Auditor Comments | |
| 7.05. | Personnel | |
| 7.06. | Open Enrollment | |
| 7.07. | Fundraisers | |
| 8. | Calendar | 8:00 |
| 9. | Adjournment | |

BOARD MEETING PROCEDURES AND GUIDELINES

Welcome to a meeting of the Board of Education of the Gilbert Community School District, Gilbert, Iowa.

The purpose of this document is to inform you how the board of education is structured and how it operates.

Local control of public education is one of the cornerstones of a free society. The people exercise that control through their board of education. So that you can take a more active part in its deliberations and operations, this brochure will explain how you can bring matters of concern to the attention of the board.

The Gilbert Community School Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of each term, a board member wishing to continue their unsalaried service to the community must be re-elected to an additional four year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the second Tuesday in September.

Current board members are:

John Nelson, President
Sean Barber, Vice-President
Brian Anderson
Tyler Holck
Kim Mosiman

The superintendent of schools is appointed by the board of education and acts as its executive officer in administering their policies in the operation of the schools. He also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and his recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of instructional materials, and development of curriculum.

The board of education meets regularly on the second Monday of each month in the district office conference room of the intermediate school building. Meetings are called at 6:00 p.m.

In accordance with the Iowa Code when it is necessary to hold a meeting other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the board of education follow an agenda prepared by the superintendent of schools. The agenda items constitute concerns of the superintendent, board of directors, staff members, and district patrons. Individuals who want to place an item on the agenda should contact the superintendent 7 days before the meeting. One of the first items on the agenda is the recognition of visitors and representatives who may wish to address the board. A visitor, who has been granted permission to speak, may make a statement, express their viewpoint or ask a question regarding matters related to the school system. Persons addressing the board are asked to limit remarks to 5 minutes or less.

Information considered of interest to the general public that is not confidential in nature will be available at the meeting.

One of the responsibilities of the board president is to conduct an orderly meeting in a professional manner. If comments are inappropriate or are not germane to the discussion, the president may take appropriate action.

Thank you for joining us. We appreciate your suggestions and concerns.

We look forward to your continued interest in and support of the Gilbert Community Schools.

The Board of Education