

**Regular Meeting of the Board of Education
Gilbert Community School District
Monday, July 15, 2019
6:00 p.m.
District Office Conference Room**

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| AGENDA |
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1. Roll Call
2. Approval of Agenda
3. Public Forum
4. **ORAL REPORTS** 6:05
 - 4.01. 2019-20 District Priorities/Annual Goals
 - 4.02. Administrator Reports
 - 4.03. Announcements/Celebrations
 - 4.04. Board Reports
5. **NEW BUSINESS** 6:15
 - 5.01. **CONSTRUCTION**
 - A. Story Construction Updates & Cost/Budget Summary – Adam Papesch, Story Construction/Art Baumgartner, HAILA
 1. Consider/Approve Change Request No. CR-034 – Additional Tiling MS Restroom Floor – \$14,095
 2. Change Order No. 1 – BP No. 03-2-JAS Construction, LLC - \$31,076
 3. Change Order No. 2 – BP No. 16-1-Van Maanen Electric, Inc. - \$8,900
 4. Accepted/Denied Change Requests < \$10,000 – CR-017, CR-018R, CR-025, CR-026, CR-028, CR-029, CR-030, CR-035, CR-036, CR-038, CR-040, CR-043, CR-044, CR-046, CR-047, CR-048, CR-049, and CR-050
 - B. Owner Architect Contractor (OAC) Meeting Agenda/Minutes/Site Notes – June 11, 18, 25, July 2 and 9 – 10:00 AM
 - 5.02. Consider Bids for Bakery, Dairy and Petroleum Products
 - 5.03. 2019-20 Legislative Priorities – Top Four Priorities and Designate Board Representative
 - A. #7 – Mental Health (10), #12 – Teacher Leadership and Development (6), #19 – School Funding Policy, and #20 – Supplemental State Aid (4)
 - 5.04. First Reading of Amended/Reviewed/New Board Policies 203 – Board of Directors’ Conflict of Interest, 206.2 – Vice President, 307 – Communication Channels, 401.7 – Employee Travel Compensation, 401.10 – Credit Card and Procurement Cards, 401.12 – Employee Use of Cell Phones, (Delete and add to 401.12) 404.2 – Business Use of Personal Cell Phones by Employees, 501.5 – Attendance Center Assignment, 502.4- Student Complaint and Grievances, 505.5 – Graduation Requirements, 505.5R1 – Grading Systems, 603.1 – Basic Instruction Program, 704.5 – Student Activity Fund, 705.5 – Expenditures for a Public Purpose, 705.5R1-Use of Public Funds Regulation, 707.5 – Internal Controls, and 707.5R1 – Internal Controls Procedures
 - 5.05. Grant Wood AEA Financial Management Software Access Agreement 7/1/19-6/30/20 - \$15,225.00
 - 5.06. PowerSchool Access Agreement with Grant Wood Area Education Agency 7/1/19-6/30/20 - \$14,164.70
 - 5.07. Revised 2019-20 School Fees
 - 5.08. Consider/Approve Quote from Van-Wall Equipment for JD Z994R Diesel Commercial ZTrak Mower - \$15,432.61 (State Bid)
 - 5.09. Consider/Approve Offering Voluntary Early Retirement Program Board Policy 407.6
 - 5.10. Discuss Draft Revenue Purpose Statement for the November 5, 2019 Election
 - 5.11. Discuss Public Educational and Recreational Levy (PERL)
 - 5.12. Discuss/Adopt the Story County Multi-Jurisdictional Local Hazard Mitigation Plan Resolution
 - 5.13. Consider/Approve Gilbert School District New Board Member Onboarding Document
 - 5.14. Financial Reports Summary
 - 5.15. Public Forum

6. CONSENT AGENDA

7:00

- 6.01. Minutes of June 10, 2019, June 17, 2019, and June 25, 2019 Meetings
- 6.02. Bills
- 6.03. Financial Reports
- 6.04. Personnel
- 6.05. Open Enrollment
- 6.06. Fundraisers

7. Consider/Take Possible Action to Accept Board Member Resignation

8. Consider/Take Possible Action to Appoint Board Member to fill the Vacancy of the Board Until the November 5, 2019 Election

9. Swear In Appointed New Board Member

10. Election of Board President

11. Election of Board Vice President

12. Swear in Officers - Oath of Office

13. Calendar

7:15

13.01. August 12 – Regular Board Meeting – 6:00 p.m.

13.02. September 9 – Annual Meeting – 6:00 p.m.

14. Adjournment

BOARD MEETING PROCEDURES AND GUIDELINES

Welcome to a meeting of the Board of Education of the Gilbert Community School District, Gilbert, Iowa.

The purpose of this document is to inform you how the board of education is structured and how it operates.

Local control of public education is one of the cornerstones of a free society. The people exercise that control through their board of education. So that you can take a more active part in its deliberations and operations, this brochure will explain how you can bring matters of concern to the attention of the board.

The Gilbert Community School Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of each term, a board member wishing to continue their unsalaried service to the community must be re-elected to an additional four year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the second Tuesday in September.

Current board members are:

Brian Anderson, President
Deb Ordal, Vice-President
Tyler Holck
Kim Mosiman
John Nelson

The superintendent of schools is appointed by the board of education and acts as its executive officer in administering their policies in the operation of the schools. He also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and his recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of instructional materials, and development of curriculum.

The board of education meets regularly on the second Monday of each month in the district conference room of the intermediate school building. Meetings are called at 6:00 p.m.

In accordance with the Iowa Code when it is necessary to hold a meeting other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the board of education follow an agenda prepared by the superintendent of schools. The agenda items constitute concerns of the superintendent, board of directors, staff members, and district patrons. Individuals who want to place an item on the agenda should contact the superintendent 7 days before the meeting. One of the first items on the agenda is the recognition of visitors and representatives who may wish to address the board. A visitor, who has been granted permission to speak, may make a statement, express their viewpoint or ask a question regarding matters related to the school system. Persons addressing the board are asked to limit remarks to 5 minutes or less.

Information considered of interest to the general public that is not confidential in nature will be available at the meeting.

One of the responsibilities of the board president is to conduct an orderly meeting in a professional manner. If comments are inappropriate or are not germane to the discussion, the president may take appropriate action.

Thank you for joining us. We appreciate your suggestions and concerns.

We look forward to your continued interest in and support of the Gilbert Community Schools.

The Board of Education