

**Regular Meeting of the Board of Education  
Gilbert Community School District  
Monday, March 9, 2020  
6:00 p.m.**

**District Office Conference Room**

**TENTATIVE AGENDA**

- |           |   |      |
|-----------|---|------|
| <b>1.</b> | Call to Order   | 6:00 |
| <b>2.</b> | Roll Call   |      |
| <b>3.</b> | Approval of Agenda  |      |
| <b>4.</b> | Public Forum  |      |
| <b>5.</b> | <b><u>ORAL REPORTS</u></b>  | 6:10 |
| 5.01.     | Administrator Reports   |      |
|           | A. Portrait of a Graduate – Carrie Clark  |      |
| 5.02.     | Announcements/Celebrations  |      |
| 5.03.     | Board Reports   |      |
|           | A. Rock Hop   |      |
| <b>6.</b> | <b><u>OLD BUSINESS</u></b>  |      |
| 6.01.     | Second Reading of Reviewed/Amended Board Policies, with Possible Action to Approve  |      |
|           | A. 802.4 – Capital Assets   |      |
|           | B. 802.4R1 – Capital Assets Regulation  |      |
|           | C. 802.4R2 – Capital Assets Management System Definitions   |      |
|           | D. 208 – Ad Hoc Committees  |      |
|           | E. 208.1E1 – Ad Hoc Committees Exhibit  |      |
| 6.02.     | Consider/Approve Proposed 2020-21 School Calendar   |      |
| 6.03.     | Consider/Approve Master Contract Roofing Project Changes with Haila Architecture, as reviewed/approved by District Attorney   |      |
| <b>7.</b> | <b><u>NEW BUSINESS</u></b>  | 6:30 |
| 7.01.     | <b><u>CONSTRUCTION</u></b>  |      |
|           | A. Story Construction Updates & Cost/Budget Summary – Adam Papesh, Story Construction/Sam Stagg, HAILA  |      |
|           | <b><u>1. Accepted/Denied Change Requests/Change Directives &lt;\$10,000</u></b> – CR-017R - \$(1,140.00), CR-082 - \$(429.71), CR-094- \$1,960.56, CR-099R – \$924.00, CCD-011 - \$0, CCD-030- \$(150.00), CCD-031 - \$(570.00), CCD-032 - \$(375.00), CCD-033 – \$(375.00), and CCD-035 - \$(195.00)   |      |
|           | <b><u>2. Change Orders-</u></b> BP No. 03-1 No. 5 – Core Structural Services, LLC - \$(570.00), BP No. 04-1 No. 6 – Seedorff Masonry, Inc. – \$4,343.65; BP No. 04-1 No. 7 – Seedorff Masonry, Inc. – \$(590.00); BP No. 05-1 No. 4 – Core Structural Services LLC - \$365.15; BP No. 05-1 No. 5 – Core Structural Services LLC – (\$1,684.80); BP No. 05-1 No. 6 – Core Structural Services LLC – (\$375.00); BP No. 06-1 No. 7 – R.H. Grabau Construction, Inc. - \$3,280.73; BP No. 06-2 No. 6 – R.H. Grabau Construction, Inc. – \$5,239.33; BP No. 06-2 No. 7 – R.H. Grabau Construction, Inc. – \$0; BP No. 07-1 No. 4 – 316 Construction Group, LLC – (\$154.10); BP No. 07-1 No. 5 – 316 Construction Group, LLC – \$1,600.00; BP No. 8-1 No. 2 – Orning Glass Company, Inc. - \$3,238.00; BP No. 8-1 No. 3 – Orning Glass Company, Inc. – (\$195.00); BP No. 09-2 No. 3 – Phillips Floors, Inc. - \$0; BP No. 11-1 No. 4 – Iowa Athletic Field Construction Co. – (\$495.61); BP No. 16-1 No. 7 – Van Maanen Electric, Inc. - \$392.29; BP No. 16-1 No. 8 – Van Maanen Electric, Inc. - \$924.00; and BP No. 16-2 No. 2 – Nelson Electric Company of Central Iowa, LC - \$3,637.00 |      |
| 7.02.     | 2020-2021 Proposed Certified Budget, set public hearing Monday, April 13 <sup>th</sup> , 2020 at 6:00 p.m.  |      |
| 7.03.     | First Reading of Reviewed/Amended Board Policies  |      |
|           | A. 200.1 – Organization of the Board of Directors   |      |
|           | B. 200.1R1 – Organizational Meeting Procedures  |      |
|           | C. 200.2 – Powers of the Board of Directors   |      |
|           | D. 200.3 – Responsibilities of the Board of Directors   |      |
|           | E. 201 – Board of Directors’ Elections  |      |
|           | F. 202.1 – Qualifications   |      |
|           | G. 202.2 – Oath of Office   |      |
|           | H. 202.3 – Term of Office   |      |
|           | I. 202.4 – Vacancies  |      |
|           | J. 203 – Board of Directors’ Conflict of Interest   |      |
|           | K. 204 – Code of Ethics   |      |
|           | L. 205 – Board Member Liability   |      |
|           | M. 206.1 – President  |      |
|           | N. 206.2 – Vice-President   |      |
|           | O. 206.3 – Secretary-Treasurer  |      |

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- 7.03. First Reading of Reviewed/Amended Board Policies Con't.
  - P. 207 – Board of Directors’ Legal Counsel
- 7.04. Consider/Approve the Purchase of a 2019 Dodge Grand Caravan from Derry of Ames - \$22,493
- 7.05. Review Financial Reports
- 7.06. Public Forum

**8. CONSENT AGENDA**

7:30

- 8.01. Consider/Approve Two Year Drivers Education Service Contract with Street Smarts (\$365/student fee \$20 increase and \$255/free student \$30 increase)
- 8.02. Minutes of February 10, 2020 and March 2, 2020 meetings
- 8.03. Bills
- 8.04. Financial Reports
- 8.05. Personnel
  - A. Resignations/Hirings
- 8.06. Open Enrollment
- 8.07. Fundraisers

**9. Calendar**

7:45

- 9.01. April 6 5:00 pm Closed Session-Supt. Evaluation
- 9.02. April 13 6:00 pm Regular Board Meeting/Budget Hearing
- 9.03. May 11 6:00 pm Regular Board Meeting

**10. Adjournment**

# **BOARD MEETING PROCEDURES AND GUIDELINES**

Welcome to a meeting of the Board of Education of the Gilbert Community School District, Gilbert, Iowa.

The purpose of this document is to inform you how the board of education is structured and how it operates.

Local control of public education is one of the cornerstones of a free society. The people exercise that control through their board of education. So that you can take a more active part in its deliberations and operations, this brochure will explain how you can bring matters of concern to the attention of the board.

The Gilbert Community School Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of each term, a board member wishing to continue their unsalaried service to the community must be re-elected to an additional four year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the first Tuesday after the first Monday in November in odd-numbered years.

**Current board members are:**

**Deb Ordal, President**  
**Andrew Ricklefs, Vice-President**  
**Tyler Holck**  
**Jeff Mosiman**  
**John Nelson**

The superintendent of schools is appointed by the board of education and acts as its executive officer in administering their policies in the operation of the schools. They also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and his recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of instructional materials, and development of curriculum.

The board of education meets regularly on the second Monday of each month in the district conference room of the intermediate school building. Meetings are called at 6:00 p.m.

In accordance with the Iowa Code when it is necessary to hold a meeting other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the board of education follow an agenda prepared by the superintendent of schools. The agenda items constitute concerns of the superintendent, board of directors, staff members, and district patrons. Individuals who want to place an item on the agenda should contact the superintendent 7 days before the meeting. One of the first items on the agenda is a Public Forum, the recognition of visitors and representatives who may wish to address the board. A visitor, who has been granted permission to speak, may make a statement, express their viewpoint or ask a question regarding matters related to the school system. Persons addressing the board are asked to limit remarks to 5 minutes or less.

Information considered of interest to the general public that is not confidential in nature will be available at the meeting.

One of the responsibilities of the board president is to conduct an orderly meeting in a professional manner. If comments are inappropriate or are not germane to the discussion, the president may take appropriate action.

Thank you for joining us. We appreciate your suggestions and concerns.

We look forward to your continued interest in and support of the Gilbert Community Schools.

## **The Board of Education**