

**Regular Meeting of the Board of Education
Gilbert Community School District
Monday, July 20, 2020
6:00 p.m.
District Office Conference Room**

Due to the Public State of Emergency COVID-19 situation, the maximum number of attendees will be limited to 10 people at one time. The meeting can be accessed live at:

<https://www.youtube.com/channel/UC0zaj-AnaKMCDDe8bBX9vkDQ/live>

Amended Tentative AGENDA

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| 1. | Call to Order/Roll Call | 6:00 |
| 2. | Approval of Agenda | |
| 3. | Public Forum | |
| 4. | <u>ORAL REPORTS</u> | 6:30 |
| 4.01. | Administrator Reports | |
| A. | COVID-19 Updates | |
| 1. | Reopening Plan Review – Administration | |
| 4.02. | Announcements/Celebrations | |
| 4.03. | Board Reports | |
| 5. | <u>OLD BUSINESS</u> | |
| 5.01. | Second Reading of Reviewed/Amended Board Policies, with Possible Action to waive Third Reading and Approve as Read | |
| A. | 209.1 – Development of Policy | |
| B. | 209.2 – Adoption of Policy | |
| C. | 209.3 – Dissemination of Policy | |
| D. | 209.4 – Suspension of Policy | |
| E. | 209.5 – Administration in the Absence of Policy | |
| F. | 209.6 – Review and Revision of Policy | |
| G. | 209.7 – Review of Administrative Regulations | |
| 6. | <u>NEW BUSINESS</u> | 6:45 |
| 6.01. | Consider/Approve Resolution for Reopening Plan for the Start of 2020-21 School Year | |
| 6.02. | <u>CONSTRUCTION</u> | |
| A. | Story Construction Updates & Cost/Budget Summary – Adam Papesh, Story Construction/Art Baumgartner, HAILA | |
| 1. | <u>Accepted/Denied Change Requests/Change Directives <\$10,000</u> – CCD-028-\$-0-, CCD-032-(\$375.00), CCD-034-(\$885.00), CCD-040-\$-0-, CCD-050-\$-0-, CCD-051-(\$465.00), CCD-053-\$-0- and CCD-055-\$-0- | |
| 2. | <u>Change Orders</u> – BP No. 03-1 No. 7 – Core Structural Services, LLC - \$(3,338.20), BP No. 04-1 No. 10 – Sedorff Masonry, Inc.- \$1,857.48, BP No. 05-1 No. 8 – Core Structural Services LLC- \$1,480.72, BP No. 06-1 No. 10 – R.H. Grabau Const., Inc.- \$(4,624.08), BP No. 06-1 No. 11 – R.H. Grabau Const., Inc.- \$92.16, BP No. 09-1 No. 6 – Hilsabeck Schacht, Inc. - \$2,581.00, BP No. 09-1 No. 7 – Hilsabeck Schacht, Inc. - \$(699.00), BP No. 09-1 No. 8 – Hilsabeck Schacht, Inc. - \$332.00 and BP No. 16-1 No. 11 – Van Maanen Electric, Inc– \$951.38 | |
| B. | Accept the following substantial completion forms and final payment applications, as being fully complete and establishes the date of acceptance of its completion as July 20, 2020. (payments will be held for 31 days-August 20, 2020) | |
| 1. | BP No. 07-1 – 316 Construction Group, LLC | |
| 6.03. | Consider Bids for Bakery, Dairy and Petroleum Products | |
| 6.04. | 2020-21 Legislative Priorities – Top Four Priorities and Designate Board Representative | |
| A. | #3 – Preschool (2), #7 – Mental Health (4), #8 – Special Education – State – (2), #9 – Special Education – Federal (1), #15 – Teacher Recruitment & Licensure (1), #18 – School Funding Policy (2), #19 –Supplemental State Aid (2), #20 – Property Taxes (2), #22 – Special Levy Funds (1) | |

- 6.05. First Reading of Amended/Reviewed Board Policies
 - A. 210.1 – Annual Meeting
 - B. 210.2 – Regular Meeting
 - C. 210.3 – Special Meeting
 - D. 210.4 – Work Sessions
 - E. 210.5 – Meeting Notice
 - F. 210.6 – Quorum
 - G. 210.7 – Rules of Order
 - H. 210.7R1 – Rules of Order Regulation
 - I. 210.8 – Board Meeting Agenda
 - J. 210.9 – Consent Agendas
 - K. 211 – Open Meetings
 - L. 212 – Closed Sessions
 - M. 504.6 – Co-Curricular and Interscholastic Programs
 - N. 507.9E4 – Appendix C – Other School Based Activities that Promote Student Wellness
 - O. 507.9E4 – Appendix D – Nutrition Guidelines for all Foods Available on Campus

6.06. First Reading of Amended/New Board Policies – COVID-19 Related

- A. 409.1 – Employee Vacation-Holidays
- B. 409.2 – Employee Leave of Absence (New)
- C. 409.2E1 – Emergency Paid Sick Leave Request Form (New)
- D. 409.2E2 – Expanded Family and Medical Leave Request Form (New)
- E. 409.3 – Family and Medical Leave
- F. 409.3E1 – Family and Medical Leave Notice to Employees
- G. 409.3E2 – Family and Medical Leave Request Form
- H. 409.3R1 – Family and Medical Leave Regulation
- I. 409.3R2 – Family and Medical Leave Definitions
- J. 414 – Classified Employee Vacation and Leaves of Absence
- K. 414- Classified Employee Professional Purposes Leave
- L. 501.9 – Student Absences - Excused
- M. 501.9E1 – Request for Remote Learning Form (New)
- N. 601.2 – School Day
- O. 604.11 – Appropriate Use of Online Learning Platforms (New)
- P. 907 – District Operation During Public Emergencies (New)
- Q. 907.R1 – District Operation During a Public Health Emergency Regulation (New)

6.07. Consider/Approve Offering Voluntary Early Retirement Program Board Policy 407.6

6.08. Financial Reports Summary

6.09. Consider/Approve Payment for Required Work Related to Re-Opening Plan

7. CONSENT AGENDA

7:30

- 7.01. ISU Agreement for the Clinical Education Program in Athletic Training – August 1, 2020- July 31, 2021
- 7.02. Consider/Approve Joint Representation and Waiver of Conflict Letter Relating to Data Exchange with United Way of Story County
- 7.03. Minutes of June 8, 2020, June 22, 2020, July 1, 2020 and July 13, 2020 Meetings
- 7.04. Bills
- 7.05. Financial Reports
- 7.06. Personnel
- 7.07. Open Enrollment
- 7.08. Fundraisers

8. Calendar

7:45

8.01. August 10 – Regular Board Meeting – 6:00 p.m.

8.02. September 14 – Annual Meeting – 6:00 p.m.

9. Adjournment

BOARD MEETING PROCEDURES AND GUIDELINES

Welcome to a meeting of the Board of Education of the Gilbert Community School District, Gilbert, Iowa.

The purpose of this document is to inform you how the board of education is structured and how it operates.

Local control of public education is one of the cornerstones of a free society. The people exercise that control through their board of education. So that you can take a more active part in its deliberations and operations, this brochure will explain how you can bring matters of concern to the attention of the board.

The Gilbert Community School Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of each term, a board member wishing to continue their unsalaried service to the community must be re-elected to an additional four year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the first Tuesday after the first Monday in November in odd-numbered years.

Current board members are:

Deb Ordal, President
Andrew Ricklefs, Vice-President
Tyler Holck
Jeff Mosiman
John Nelson

The superintendent of schools is appointed by the board of education and acts as its executive officer in administering their policies in the operation of the schools. They also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and his recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of instructional materials, and development of curriculum.

The board of education meets regularly on the second Monday of each month in the district conference room of the intermediate school building. Meetings are called at 6:00 p.m.

In accordance with the Iowa Code when it is necessary to hold a meeting other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the board of education follow an agenda prepared by the superintendent of schools. The agenda items constitute concerns of the superintendent, board of directors, staff members, and district patrons. Individuals who want to place an item on the agenda should contact the superintendent 7 days before the meeting. One of the first items on the agenda is a Public Forum, the recognition of visitors and representatives who may wish to address the board. A visitor, who has been granted permission to speak, may make a statement, express their viewpoint or ask a question regarding matters related to the school system. Persons addressing the board are asked to limit remarks to 5 minutes or less.

Information considered of interest to the general public that is not confidential in nature will be available at the meeting.

One of the responsibilities of the board president is to conduct an orderly meeting in a professional manner. If comments are inappropriate or are not germane to the discussion, the president may take appropriate action.

Thank you for joining us. We appreciate your suggestions and concerns.

We look forward to your continued interest in and support of the Gilbert Community Schools.

The Board of Education