

Due to the Public State of Emergency COVID-19 situation, the maximum number of attendees allowed to attend the meeting in person at the District Office Conference Room will be limited to 10 people at one time. The Board determined that it is impossible and impractical for all members to be physically present at this meeting due to the COVID-19 pandemic, and that it is necessary to conduct the meeting by electronic means. The Board has provided public access via YouTube and Zoom: YouTube <https://www.youtube.com/channel/UC0zaj-AnaKMCDDe8bBX9vkDQ/live> Zoom <http://bit.ly/GilbertCSD-11-9-20>

If there are any technical difficulties or if you need an accommodation to access the meeting, please contact 515-232-3740 or schoolboard@gilbertcsd.org

If you need an accommodation to access the meeting, please contact 515-232-3740 or schoolboard@gilbertcsd.org
Individual board members will not monitor their email or phone messages during the meeting.

**Financial Board Work Session
Gilbert Community School District
Monday, November 9, 2020
5:00 p.m.
District Office Conference Room**

TENTATIVE AGENDA

- | | |
|---|------|
| 1. Call to Order | 5:00 |
| 2. Roll Call | |
| 3. Approval of Agenda | |
| 4. State of the District Financial Presentation – Travis Squires, Piper Sandler & Co. | |
| 5. Adjournment | |

**Annual/Regular Meeting of the Board of Education
Gilbert Community School District
Monday, November 9, 2020
6:00 p.m.
District Office Conference Room**

TENTATIVE AGENDA

- | | |
|--|------|
| 6. Call to Order Annual Meeting of the Board | 6:00 |
| 7. Roll Call | |
| 8. Approval of Agenda | |
| 9. Public Forum – Trent Grundmeyer, Grundmeyer Leader Services (via Zoom) | |
| 10. <u>CONSENT AGENDA</u> | |
| 10.01. Approval of Minutes October 12, 2020, October 26, 2020, November 3, 2020, and November 5, 2020 | |
| 10.02. Bills | |
| 10.03. Examine Financial Accounting Books/Reports for End of the Fiscal Year – June 30, 2020 - Certified Annual Report, Special Education Supplement and Transportation Report | |

Secretary Hopkins Conducts the Election for President/Vice President

- | | |
|---------------------------------|------|
| 11. Election of Board President | 6:20 |
| 12. Election of Vice President | |

President Conducts the Remaining Annual/Regular Meeting

- | | |
|---|--|
| 13. Appoint Board Secretary/Treasurer | |
| 14. Swear in Officers – Oath of Office – Secretary Hopkins | |
| 15. Establish Meeting Site, Date, Time and Location | |
| A. 2 nd Monday of each Month, 6PM, District Office Conference Room | |
| 16. Name <i>Ames Tribune</i> as Official Publication | |
| 17. Designate Ahlers Law Firm as Legal Counsel | |
| 18. Board Member Committee/Assignments | |
| A. Finance/Negotiations – John Nelson and Deb Ordal (Current Members) | |
| B. Facilities/Grounds – Tyler Holck and Jeff Mosiman (Current Members) | |
| C. Policies – Andrew Ricklefs and Deb Ordal (Current Members) | |

- | | |
|---|--|
| 19. Adjourn Annual Meeting of the Board | |
|---|--|

- | | |
|--|------|
| <u>20. Call to Order Regular Meeting of the Board</u> | 6:30 |
|--|------|

- | | |
|------------------|--|
| 21. Public Forum | |
|------------------|--|

**Board Work Session/Annual/Regular Meeting of the Board of Education
Gilbert Community School District
Monday, November 9, 2020**

22. ORAL REPORTS

- 22.01. Administrator Reports
 - A. Return to Learn – Consider/Approve 2nd Semester Plans
- 22.02. Announcements/Celebrations
- 22.03. Board Reports
 - A. Virtual IASB Annual Convention November 18-19, 2020

23. NEW BUSINESS

7:00

23.01. CONSTRUCTION

- A. Story Construction Updates & Cost/Budget Summary – Adam Papesh, Story Construction
 - 1. Accepted/Denied Change Requests/Change Directives <\$10,000 – CCD-064-\$-0-**
 - 2. Consider/Approve Change Orders**
 - A. No. 11 BP No. 04-1 – Seedorff Masonry, Inc. – \$413.50
 - B. No. 10 BP No. 05-1 – Core Structural Services LLC – (\$413.50)
 - C. No. 13 BP No. 06-1 – R.H. Grabau Construction, Inc. - \$38,142.92 (Derecho)
 - D. No. 5 BP No. 11-1 – Iowa Athletic Field Construction Co. - \$2,714.35 (Derecho)
 - E. No. 13 BP No. 16-1 – Van Maanen Electric, Inc. - \$39,195.55 (Derecho)
- B. Accept the following substantial completion forms and final payment applications, as being fully complete and establishes the date of acceptance of its completion as November 9, 2020. (payments will be held for 31 days-December 10, 2020)
 - 1. BP No. 03-1 – Core Structural Services, LLC
 - 2. BP No. 06-2 – R.H. Grabau Construction
 - 3. BP No. 09-1 – Hilsabeck Schacht, Inc.
 - 4. BP No. 16-1 – Van Maanen Electric, Inc.

23.02. Consider/Approve to Authorize the District’s Administration to Submit a Request to the School Budget Review Committee (SBRC) in the amount of \$143,792 for MSA for Open Enrolled Out Students Not Included in the District’s Previous Year’s Certified Enrollment Count

23.03. Consider/Approve to Authorize the District’s Administration to Submit a Request to the School Budget Review Committee (SBRC) in the amount of \$3,101 for MSA for Providing an English Language Learner Program for Students who have Exceeded Five Years of Weighted Funding in Fall 2020

23.04. First Reading of Amended/Reviewed Board Policies

- A. 213 – Public Participation in Board Meeting
- B. 213.1 – Public Complaints
- C. 214 – Public Meetings
- D. 215 – Board of Directors’ Records
- E. 215.1E1 – Board Meeting Minutes
- F. 216.1 – Association Membership
- G. 216.2 – Board of Directors’ Member Development and Training
- H. 216.3 – Board of Directors’ Member Compensation and Expenses
- I. 217 – Gifts to Board of Directors
- J. 304.1 – Development and Enforcement of Administrative Regulations
- K. 304.2 – Monitoring of Administrative Regulations
- L. 305 – Administrator Code of Ethics
- M. 306 – Succession of Authority to the Superintendent

23.05. First Reading of New Board Policy and Sexual Harassment Procedures Manual (Title IX)

- A. 106 – Discrimination and Harassment Based on Sex Prohibited
- B. Gilbert CSD Sexual Harassment Procedures Manual

23.06. Consider/Approve Grundmeyer Leader Services Agreement for the District’s Superintendent Search

23.07. Financial Reports Summary

**Board Work Session/Annual/Regular Meeting of the Board of Education
Gilbert Community School District
Monday, November 9, 2020**

24. **CONSENT AGENDA** 7:30
- 24.01. Designate Depository Banks for 2020-21, Availa Bank with a limit of \$15,000,000, ISJIT with a limit of \$1,000,000 and UMB with a limit of \$100,000
 - 24.02. Appoint Vic Vanderpool as Level 1 Designated Investigator and Carrie Clark, Staci Edwards, Amy Griffin and Mike Danilson, as alternate investigators of abuse of students by District Employees
 - 24.03. Appoint Carrie Clark as Affirmative Action Coordinator and Section 504 Coordinator and Appoint Tim Pezzetti as Title IX Coordinator and Carrie Clark, as Alternate Title IX Coordinator
 - 24.04. Appoint Natalie Reich as District Homeless Liaison Coordinator
 - 24.05. Iowa Vocational Rehabilitation Services Contract 2020-2021
 - 24.06. Financial Reports
 - 24.07. Personnel
 - A. Resignations/Hirings
 - 24.08. Open Enrollment
 - 24.09. Fundraisers
25. **Calendar** 7:45
- 25.01. November 19 – Work Session – 5:30 p.m. - Superintendent Search Planning
 - 25.02. December 14 – Regular Board Meeting – 6:00 p.m.
 - 25.03. January 11 – Regular Board Meeting – 6:00 p.m.
26. **Adjournment**

BOARD MEETING PROCEDURES AND GUIDELINES

Welcome to a meeting of the Board of Education of the Gilbert Community School District, Gilbert, Iowa.

The purpose of this document is to inform you how the board of education is structured and how it operates.

Local control of public education is one of the cornerstones of a free society. The people exercise that control through their board of education. So that you can take a more active part in its deliberations and operations, this brochure will explain how you can bring matters of concern to the attention of the board.

The Gilbert Community School Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of each term, a board member wishing to continue their unsalaried service to the community must be re-elected to an additional four year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the first Tuesday after the first Monday in November in odd-numbered years.

Current board members are:

Deb Ordal, President
Andrew Ricklefs, Vice-President
Tyler Holck
Jeff Mosiman
John Nelson

The superintendent of schools is appointed by the board of education and acts as its executive officer in administering their policies in the operation of the schools. They also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and his recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of instructional materials, and development of curriculum.

The board of education meets regularly on the second Monday of each month in the district conference room of the intermediate school building. Meetings are called at 6:00 p.m.

In accordance with the Iowa Code when it is necessary to hold a meeting other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the board of education follow an agenda prepared by the superintendent of schools. The agenda items constitute concerns of the superintendent, board of directors, staff members, and district patrons. Individuals who want to place an item on the agenda should contact the superintendent 7 days before the meeting. One of the first items on the agenda is a Public Forum, the recognition of visitors and representatives who may wish to address the board. A visitor, who has been granted permission to speak, may make a statement, express their viewpoint or ask a question regarding matters related to the school system. Persons addressing the board are asked to limit remarks to 5 minutes or less.

Information considered of interest to the general public that is not confidential in nature will be available at the meeting.

One of the responsibilities of the board president is to conduct an orderly meeting in a professional manner. If comments are inappropriate or are not germane to the discussion, the president may take appropriate action.

Thank you for joining us. We appreciate your suggestions and concerns.

We look forward to your continued interest in and support of the Gilbert Community Schools.