

2021-22 Budget Hearing, 2021-22 Calendar Hearing & Regular Meeting
Gilbert Community School District
Monday, April 12, 2021
6:00 p.m.

District Office Conference Room

If it is impossible and impractical for the public to be physically present at this meeting, the Board has provided public access via YouTube and Zoom:

YouTube = <http://bit.ly/gilbert-live>

Public Zoom = <http://bit.ly/GilbertCSD-4-12-21>

If there are any technical difficulties or if you need an accommodation to access the meeting, please contact 515-232-3740 or schoolboard@gilbertcsd.org

The District is not responsible for a delay, interruptions or outages caused by YouTube. Please visit the Public Zoom if there are issues with YouTube.

Please visit <http://www.gilbertcsd.org/district/school-board/> for any updates in regards to an active or upcoming meeting.

2021-22 BUDGET HEARING

Written public comments or a request to participate can be sent to schoolboard@gilbertcsd.org or hopkinsg@gilbertcsd.org by 4:00 p.m.
Monday, April 12, 2021

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| 1. | President Opens the Public Hearing | 6:00 |
| 2. | Public Input on the Proposed 2021-22 Budget | |
| 3. | President Adjourns the Public Hearing | |

2021-22 SCHOOL CALENDAR HEARING

Written public comments or a request to participate can be sent to schoolboard@gilbertcsd.org or hopkinsg@gilbertcsd.org by 4:00 p.m.
Monday, April 12, 2021

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| 4. | President Opens the Public Hearing | 6:10 |
| 5. | Public Input on the Proposed 2021-22 School Calendar | |
| 6. | President Adjourns the Public Hearing | |

REGULAR MEETING TENTATIVE AGENDA

7. Call to Order
8. Roll Call
9. Approval of Agenda
10. Public Forum – Lesya Hassall, parent
11. **ORAL REPORTS**
 - 11.01. Administrator Reports
 - A. Return to Learn Updates – MS Testing Information – Carrie Clark
 - B. CDC Guideline Updates
 - 11.02. Announcements/Celebrations
 - 11.03. Board Reports
 - A. Annual Employee Recognition Thursday, June 3, 2021
 - B. Refunding Analysis for 2011 GO Bonds – Travis Squires, Piper Sandler & Co.
 - C. Ahlers Client Alert – American Rescue Plan Act Offers Path to Optional Extension of FFCRA
12. **OLD BUSINESS**
 - 12.01. Second Reading of the following Reviewed/Amended/New Board Policies, with Possible Action to Waive the Third Reading and Approve
 - A. 400 Role of and Guiding Principle for Employees
 - B. 401.1 Equal Employment Opportunity
 - C. 401.2 Employee Conflict of Interest
 - D. 401.3 Nepotism
 - E. 401.4 Employee Complaints
 - F. 401.5 Employee Records
 - G. 401.5R1 Employee Records Regulations
 - H. 401.6 Limitations to Employment References
 - I. 401.7 Employee Travel Compensation
 - J. 401.8 Recognition for Service of Employees
 - K. 401.9 Employee Political Activity

Board Regular Meeting of the Board of Education

Gilbert Community School District

Monday, April 12, 2021

- L. 401.10 Credit and Procurement Cards
- M. 401.11 Employee Orientation
- N. 401.12 Employee Use of Cell Phones
- O. 401.12R1 Employee Use of Cell Phones (**New**)
- P. 402.1 Release of Credit Information
- Q. 402.2 Child Abuse Reporting
- R. 402.3 Abuse of Students by School District Employees
- S. 402.4 Gifts to Employees
- T. 402.6 Employee Outside Employment
- U. 403.1 Employee Physical Examinations
- V. 403.2 Employee Injury on the Job
- W. 403.3 Communicable Diseases-Employees
- X. 403.3E1 Hepatitis B Vaccine Information and Record
- Y. 403.3R1 Universal Precautions Regulations
- Z. 403.4 Hazardous Chemical Disclosure
- AA. 403.5 Substance Free Workplace
- AB. 403.5E1 Substance Free Workplace Notice to Employees
- AC. 403.5R1 Substance Free Workplace Regulations
- AD. 403.6 Drug and Alcohol Testing Program
- AE. 403.6E1 Drug and Alcohol Testing Program Notice to Employees
- AF. 403.6E2 Drug and Alcohol Program and Pre-Employment Testing Acknowledgment Form
- AG. 403.6E3 Drug and Alcohol Testing Program and Pre-Employment Testing Written Consent to Share Information (**New**)

12.02. Approve the 2021-2022 Certified Budget and Levy Property Taxes for Fiscal Year 2021-22 for the Regular Program Budget Adjustment as Allowed Under Section 257.14, Code of Iowa

12.03. Approve the 2021-2022 School Calendar

13. NEW BUSINESS

6:30

13.01. CONSTRUCTION

- A. Story Construction Updates & Cost/Budget Summary – Adam Papesh, Story Construction
 - 1. Review Accepted/Denied Change Requests/Change Directives <\$10,000
 - A. Change Directive No. CCD-072 - \$0 and Change Directive No. CCD-073R - \$0
 - 2. Consider/Approve Change Orders
 - A. No. 6 BP 02-1 – Con-Struct, Inc. - \$4,535.67
 - 3. Consider/Approve to Accept the following substantial completion forms and final payment applications, as being fully complete and establishes the date of acceptance of its completion as April 12, 2021 (payments will be held for 31 days-May 12, 2021)
 - A. BP No. 02-1 – Con-Struct, Inc. - \$34,918.66
 - 4. Consider/Approve Athletic Field Restoration Proposal from JM Lawn & Landscape - \$20,402.38

13.02. Consider/Approve FY2020 District Audit

13.03. Consider/Approve Resolution Appointing UMB Bank, N.A. as Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same for \$4,425,000 General Obligation School Refunding Bonds, Series 2021

13.04. Consider/Approve Tax Exemption Certificate for Refunding Bonds, Series 2021

13.05. Consider/Approve Continuing Disclosure Certificate for Refunding Bonds, Series 2021

13.06. Consider/Approve Resolution Authorizing the Issuance of General Obligation School Refunding Bonds, Series 2021, in the Amount of \$4,425,000, and Levying a Tax for the Payment Thereof.

13.07. Consider/Approve Resolution Enacting the Iowa Statewide Mutual Aid Compact (IMAC) and Delegating Authority to Enter into Agreements Pursuant to IMAC

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- 13.08. First Reading of Reviewed Board Policies with No Notable Differences
 - A. 404, 405.1, 405.2, 405.3, 405.4, 405.5, 405.6, 405.7, 405.8, 405.9, 406.5, 407.1, 407.2, 407.3, 407.4, 407.5, 408.1, 408.2, 408.3, 410.2, 410.4, 411.1, 411.2, 411.4, 411.5, 411.6, 411.7, 412.1, 412.2, 413.2, 413.3, 413.4, and 413.5
- 13.09. First Reading of Reviewed Board Policies with Recommendation to Delete (covered in Policy 409.2)
 - A. 409.4, 409.5, 409.6, 409.7, 409.8, 414.2, 414.4, 414.5, 414.6, 414.7, 414.8, and 414.9
- 13.10. First Reading of Reviewed Board Policies with No Notable Differences
 - A. 701.4, 703.2, 704.2, 704.4, 705.1R2, 705.5, 706.3R1, 707.1, 707.3, 709, 710.3, 711.1, 711.3, 711.4, 711.5, and 711.9
- 13.11. First Reading of Reviewed Board Policies with No Notable Differences
 - A. 101, 102, 102.E1, 102.E2, 102.E3, 102.E4, 102.E5, 102.E6, 102.R1, 900, 901.1, 902.1, 902.2, 902.3, 903.3, 903.4, 903.5, 903.5R1, 904.2, 905.1E1, 905.1E2, 905.1R1, 906, 907, 907.R1, 908, and 908.R1
- 13.12. Consider/Approve the Publication of a Public Hearing to Amend Current Budget for Fiscal Year 2020/21 for Monday, May 10, 2021 at 6:00 p.m.
- 13.13. Financial Reports Summary
- 14. **CONSENT AGENDA** 7:30
 - 14.01. YSS Student Assistance Program Agreement 2021-22
 - 14.02. 2021-22 Shared Vocal Music Contract with Roland-Story CSD
 - 14.03. AEA Purchasing Agreement 2021-22
 - 14.04. Minutes of March 8th, March 22nd and March 31st Meetings
 - 14.05. Bills
 - 14.06. Financial Reports
 - 14.07. Personnel
 - A. Resignations/Hirings
 - 14.08. Open Enrollment
 - 14.09. Fundraisers
- 15. **Calendar** 7:45
 - 15.01. May 10 – Regular Board Meeting/2020-21 Budget Amendment Hearing 6:00 p.m.
 - 15.02. May 23 – Graduation 2:00 p.m.
- 16. **Adjournment**
Executive Session for Negotiation Strategy

BOARD MEETING PROCEDURES AND GUIDELINES

Welcome to a meeting of the Board of Education of the Gilbert Community School District, Gilbert, Iowa.

The purpose of this document is to inform you how the board of education is structured and how it operates.

Local control of public education is one of the cornerstones of a free society. The people exercise that control through their board of education. So that you can take a more active part in its deliberations and operations, this brochure will explain how you can bring matters of concern to the attention of the board.

The Gilbert Community School Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of each term, a board member wishing to continue their unsalaried service to the community must be re-elected to an additional four year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the first Tuesday after the first Monday in November in odd-numbered years.

Current board members are:

Andrew Ricklefs, President
Jeff Mosiman, Vice-President
Tyler Holck
John Nelson
Deb Ordal

The superintendent of schools is appointed by the board of education and acts as its executive officer in administering their policies in the operation of the schools. They also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and his recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of instructional materials, and development of curriculum.

The board of education meets regularly on the second Monday of each month in the district conference room of the intermediate school building. Meetings are called at 6:00 p.m.

In accordance with the Iowa Code when it is necessary to hold a meeting other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the board of education follow an agenda prepared by the superintendent of schools. The agenda items constitute concerns of the superintendent, board of directors, staff members, and district patrons. Individuals who want to place an item on the agenda should contact the superintendent 7 days before the meeting. One of the first items on the agenda is a Public Forum, the recognition of visitors and representatives who may wish to address the board. A visitor, who has been granted permission to speak, may make a statement, express their viewpoint or ask a question regarding matters related to the school system. Persons addressing the board are asked to limit remarks to 5 minutes or less.

Information considered of interest to the general public that is not confidential in nature will be available at the meeting.

One of the responsibilities of the board president is to conduct an orderly meeting in a professional manner. If comments are inappropriate or are not germane to the discussion, the president may take appropriate action.

Thank you for joining us. We appreciate your suggestions and concerns.

We look forward to your continued interest in and support of the Gilbert Community Schools.

The Board of Education