

**Board of Education
Work Session to Discuss/Review Facility Master Planning
Gilbert Community School District
High School LMC, 312 Gretten St. – Gilbert, IA 50105
November 21, 2022**

A work session of the Gilbert Community School Board of Directors for the purpose of discuss/review facility master planning was called to order by President Andrew Ricklefs at 6:10 p.m. and the following members answering roll call: Josh Bennett, Tyler Holck, Jeff Mosiman and Melissa Pearson.

Administration Present: Dr. Christine Trujillo, Supt, Carrie Clark, Director of Teaching, Learning and Leadership, Mike Danilson, MS Principal, Staci Edwards, ES Principal, Amy Griffin, IS Principal, and John Ronca, Asst. HS Principal.

Staff Present: Jason Holtan

Visitors Present: Courtney Koch, Joe Copley, and Andrew Miller, CMBA Architects Representatives, and Greg Broussard.

Motion by Holck, second by Mosiman to approve the agenda. Motion carried unanimously.

Secretary Hopkins performed the oath of office for the newly appointed school board member, Melissa Pearson.

CMBA Architects – Facility Master Planning
6:12 p.m. – 7:44 p.m.

Courtney Koch, Andrew Miller, and Joe Copley, CMBA Architects, reviewed the timeline and phases of the master planning process - Discover (April-June), Inspire (July-November), and Implement (December-March).

The key district goals were also reviewed:

- 1) Prepare for up to (7) sections for most grades within the next 20 years;
- 2) Maintain current grade alignment/maximize existing infrastructure;
- 3) Address traffic concerns within the city;
- 4) Improve maintenance/operational facilities;
- 5) Improve learning environments; and
- 6) Increase gym/athletic spaces.

Then they presented the proposed project(s) per building.

Elementary (Primary Site) –\$16M - \$17M - expand parking, new gymnasium, 7 new classrooms, 3 specials classrooms, and renovated classrooms within existing building to accommodate 2 grades with 7 sections.

Intermediate Site – \$19 - \$20M – new visitor circulation, revamped bus circulation, new maintenance hub, new district office, new gymnasium, 14 new classrooms (2 grades, 7 sections), three new specials classrooms, renovated classrooms within existing building to accommodate 1 grade with 7 sections.

Middle School Site – \$5M - \$6M – new athletic complex, expanded parking, new secure entry, new band/vocal rooms, new elective classroom, renovate current band/vocal rooms to accommodate electives classes, renovate 3 elective classrooms to accommodate core classes.

High School Site – \$7.5M - \$9M – additional locker rooms, new restrooms for music suite, additional fitness/athletic room, new gym, remodeled science rooms or science room additions.

Total Completion Cost - \$48M-\$50M

The administration commented and asked several questions, followed by the individual board members. The board expressed their concerns of getting this project right and planning for the future. Next steps: the enrollment projection, RSP & Associates should have enrollment information available in January, consolidate the feedback from tonight's meeting, and set priorities. The proposed bond election has been delayed for 6 months (March to September 2023) due to the new enrollment projection study.

The board discussed possible board retreat date(s). Supt. Trujillo will send out possible dates for a January Board Retreat.

The board directed Supt. Trujillo to contact RSP & Associates for their services. After their enrollment analysis is completed for the district and forwarded to CMBA Architects, the facility options will be reviewed.

Upcoming Board Meetings:

December 12 – 6:00 p.m. – Annual Meeting

January 16 – 6:00 p.m. – Regular Board Meeting

Motion by Holck, second by Bennett to adjourn the work session. Motion carried unanimously. Meeting adjourned at 7:49 p.m.

Andrew Ricklefs, Board President

Gail Hopkins, Board Secretary